

ACCOUNTING

It shall be the responsibility of the Business Services Division, through the Assistant Superintendent, Business Services, or designee, to:

1. Maintain a set of accounting records in accordance with generally accepted accounting standards. All accounting transactions and records shall conform to the provisions of the State Education Code and the California School Accounting Manual.
2. Provide financial and statistical reports, complete reimbursement claims and furnish any other available data which may be required.

Reference: Education Code Section 41010

Policy adopted: June 26, 1980; December 15, 1992; July 6, 1999